

Enrollment Guide for Students with Foreign Higher Education Documents

University of Belgrade, Faculty of Law

- Master's program Law and Gender -

1. Start of the Recognition Procedure – at the University of Belgrade

Required documents:

The procedure is initiated by handing in the following documents by post at the address below:
University of Belgrade, 1 Studentski trg, Belgrade:

1. two copies of [request for recognition of foreign higher education document](#)
2. two photocopies of a diploma and diploma supplement (containing a list of exams passed) [certified](#) by a notary public in the Republic of Serbia;
3. two copies of a certified translation of a diploma and diploma supplement (list of exams passed) into the Serbian language, translated by a sworn-in court interpreter in the Republic of Serbia;
4. proof of payment of the administrative fee;
5. proof of payment of the Republic administrative fee;
6. document issued by the authorized body on name and/or surname change for persons who have changed their name and/or surname.

*** Payment instructions**

Fee for the recognition of a foreign higher education document for the purpose of further education is 33,000 RSD ([instructions for payment in RSD](#) / [instructions for payment in euros](#)).

Republic administrative fee for academic recognition of foreign higher education documents is 14.420 RSD (fourteen thousand four hundred twenty dinars) – ([Payment instructions](#)).

Once all required documents and payments are received, the recognition process will begin, and you will be notified of the outcome according to the official procedure.

Recognition procedure at the University of Belgrade and enrollment procedure at the Faculty of Law are two separate procedures. However, if you need support or have any questions regarding the recognition procedure, you can contact us via emails: pds@ius.bg.ac.rs and lawgem@ius.bg.ac.rs.

Link to access the website of the University of Belgrade: <https://www.bg.ac.rs/recognition/>.

2. Enrollment in the Faculty of Law, University of Belgrade

After completing the recognition procedure, foreign students can enroll at the Faculty of Law, University of Belgrade.

Foreign students can begin their Master's studies *even if the recognition procedure for their foreign degree is not yet completed*, provided that they have *initiated the procedure* by submitting all required documents to the University of Belgrade.

In such cases, the student is conditionally admitted to the program. Full enrollment and continuation of studies are subject to successful recognition of the foreign qualification. If the recognition procedure is not successfully completed, the student may not continue the program. This approach allows students to start their studies on time while the formal recognition process is underway.

For all information about documents required for enrollment to the University of Belgrade, Faculty of Law, visit this link:

<https://info.ius.bg.ac.rs/newsonepost.aspx?id=1404&grupaid=53&studijeid=4>.

Also, for all technical information and information about the suitable application form, you can contact our Department for Master's and Doctoral Studies via email: pds@ius.bg.ac.rs.

For all additional information about the structure of the program, write an email to lawgem@ius.bg.ac.rs.